



___5/15/2018 rev. ___ **Information and Liability** ___/___ Data Base Entry Date/Initials
 (Please complete in ink)

My relationship with Thorncroft is as a: ___ Student ___ Volunteer ___ Staff ___ Community Service

Please check the appropriate box(s). Volunteers 18 years and or older MUST have proof of a current/clear Pennsylvania Child Abuse History Clearance (this is a State Law) before they can attend Volunteer Training. Those doing service/school or community service hours, are responsible for keeping a copy of their hours when they leave, Thorncroft will not keep track of your hours.

Your Name: _____ Your Date of birth: _____

Students, please note the height: ___ and weight: ___ - 50 ___ 51 - 100 ___ 101 - 150 ___ 151 - 175 ___ 176 - 200
 Thorncroft is unable to accommodate riders over the 200 pound weight limit.

If under 18: Father, Mother, Guardian (*please circle*): _____

If you are married, the name of your spouse: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

Home phone: _____ Work phone: _____

Cell phone: _____ Email: _____

If this is a student release, please note below the Name & Address of the Person/Organization responsible for payment of lessons:

Name: _____ Phone: _____ Cell Phone: _____

Address: _____

IN CASE OF EMERGENCY, PLEASE CONTACT ___ Parent(s) ___ Spouse ___ Guardian/Care giver

Name: _____ Day: _____ Evening: _____

LIABILITY RELEASE In consideration of accepting _____ (student's name) in the riding program, or any other activity at Thorncroft, I understand that horses are unpredictable by nature and I voluntarily assume the risks and dangers involved. I hereby, intending to be legally bound, for myself, my heirs, executors or administrators, waive and release all claims for damages I may have against Thorncroft Equestrian Center/Thorncroft Therapeutic Horseback Riding, Inc., its Owners, Instructors, Volunteers, Aids and or Employees for any and all injuries and or loses. A non-employee is not covered by Thorncroft's worker's compensation policy. Respecting the ability of the horses, Thorncroft is unable to provide services to riders with a weight of over 200 pounds. Thorncroft is not be responsible for any personal items ie: helmets, cell phones, etc.

MEDICAL RELEASE The above student hereby (*check one*) "Consents _____", "Does not consent _____" to any medical, dental, or surgical treatment or procedure of an emergency nature that is reasonably necessary to save the life of the person named above or to restore the person to health. I understand that should medical emergency treatment be required, the current insurance information listed here will be provided to the attending clinic or hospital to cover future payment of incurred bills.

HELMET REQUIREMENT & SUGGESTED RIDING ATTIRE An ASTM-SEI approved helmet is required while mounted. I have been advised to wear hard soled shoes and pants in and around the stables and while working with or riding horses, so as to help prevent horse-related injuries. (Open toe shoes are not allowed in the stable area).

INSURANCE The above named student carries accident/medical insurance: yes ___ no ___,
 Name of insurance Co. _____ Policy #: _____

PHOTO/SOCIAL MEDIA RELEASE The above named student hereby "Authorizes _____", "Does not authorize _____" the use and reproduction by Thorncroft Therapeutic Horseback Riding, Inc. of any and all photographs taken for promotional and or printed materials.

POLICY OF CONFIDENTIALITY All information including but not limited to, personal, medical, and financial documents are confidential among all participants, volunteers, and staff. Confidentiality is considered one of our most basic responsibilities.

ACCEPTANCE OF POLICIES (*please see back*) I have read, understand and will respect Thorncroft's policies as they pertain to:
 * Release of Liability * Photo/Social Media Release * Policy of Confidentiality * Lesson/payment Billing

Signed: _____ Date: _____

(Signature of student, parent, guardian or volunteer)

COST OF LESSONS - WE OFFER THE FOLLOWING PAYMENT POLICIES, YOU MAY CHOOSE ONE

- (1) Pre pay for the month: \$175.00 by the 7th of the current month
 - (2) Be billed \$200.00 at the end of the month
 - (3) New arrivals, first month you may pay by the lesson \$50.00 each *½ hour private or a 1 hour group lesson*
 - (4) If you are going to be absent for a month you may "hold" your lesson time for \$90.00 per month.
- Lesson times not held are not guaranteed to be available upon your return.

Bills are due upon receipt. Lessons will be discontinued for any amount past due 90 days or over.

Payment and a signed release for new students must be received before the first lesson.

There are no make ups for missed or cancelled lessons, you may not pay "by the lesson".

PAYMENT METHODS: You may pay for your lessons in person. Personal checks are the preferred method of payment (we do not accept credit cards). If you elect to pay by cash, you may obtain a cash receipt from the front office. If you pay by mail, please remit payment to the above address payable to Thorncroft.

Please include on your check the **student's name, instructor's name and the month being paid.**

MISSED LESSONS: If you are unable to attend a lesson, please call and leave a message for your instructor. This courtesy will offer time out in the fields for a horse that may otherwise be kept in the stall. Multiple absences may jeopardize your time slot.

TEC HOLIDAY CLOSINGS: New Year's Eve at 5pm, New Year's Day, Memorial Day Weekend Fri - Mon, Independence Day, Labor Day, Thanksgiving, Christmas Eve at 5pm, and Christmas Day

BAD WEATHER: If the barn is closed our answering machine will have a message stating "The barn is closed".

TERMINATING LESSONS: We would appreciate notification two weeks before you plan to discontinue lessons. In the interest of better serving our riders, we would like to have additional information as to why you are terminating lessons.

HORSE CARE: If physically able, each student is responsible for preparing his or her horse for the lesson (grooming, tacking up, sweeping up after the horse, etc.). Please plan on an additional ½ hour before and after each lesson to tack up and untack your horse/pony. There is barn help available to help you prepare.

Can you join us as Volunteer? Please check all that may apply.

Please indicate your availability to volunteer ie: Spring Break, Summer Vacation, the days & hours/times of the day:

I would like to help with: _____ Lessons _____ Horse Shows _____ Specialty Groups (Timothy School, etc)
_____ The Lobster Party (September/October) _____ Victory Gallop Dinner (April) _____ Radnor Concours (September)
_____ "HRD" of the Devon Horse Show (Memorial Day Weekend) _____ Summer Camp (6 weeks in July/August)

My experience is: ___ None ___ A Little ___ I have had lessons & am comfortable ___ Extensive, I am a "horse person"

Help us Keep in touch, let us know what you'd like to know.

How did you find out about Thorncroft?? What is your relationship with the Farm? _____

How would you like to receive information - via: _____ email _____ "snail mail" or _____ both

Please check below the events you would like to receive information about.

Invitations(s) to:

- Victory Gallop Dinner (1ST Saturday in April),
- The Lobster Party a Sunday in September or October)
- Annual Dinner (an evening in February)

Horse Show Entry Packets to: Handicapped Riders Division of the Devon Horse Show

- Fall Horse Show for Riders with Special Needs
- Dressage Combined Test Hunter

General information

- The Bi-Annual Thorncroft Newsletter
- Clinics/Continuing Education

Help to secure the Future of the Farm

Donation of stocks, in kind, cash or product, matching gifts, United Way program specific code #01160
Gifts are fully tax deductible. Thorncroft is a 501c3 Corporation, Federal E.I.N. Number 23-2218431.

